



Document Checklist for Vehicle Loans

Purchase from Dealership

- Borrower's most recent paycheck stub
- Proof of full coverage vehicle insurance
- Purchase agreement
- MSRP/Invoice

Refinance from another Financial Institution

- Lender's name, address & phone number
- Copy of original loan documents, including the name on the account and account number
- Copy of original purchase agreement
- Current registration of vehicle
- Proof of full coverage vehicle insurance
- Borrower's most recent paycheck stub
- Current mileage of vehicle
- List of vehicle options/accessories

Purchase from Individual

- Current registration of vehicle
- Current mileage
- Borrower's most recent paycheck stub
- Proof of full coverage vehicle insurance
- List of vehicle options/accessories
- Title of vehicle. If there is a lien on the vehicle, please provide the lender's name, address, and phone number, as well as the name on the account and account number. When the title is received, the buyer & seller will be required to sign the back of the title at the credit union. If the seller is unable to attend the loan closing, the Bill of Sale and Title must be signed in front of a notary and stamped with the notary seal. These documents must be received before the loan's proceeds will be released.

Contact Louisiana Federal Credit Union at (985) 652-4990 if you have questions about these required documents.